



APPROVED MINUTES

1. CALL TO ORDER – Call to order at 7:02 pm
2. ASSEMBLY BILL 2449 TELECONFERENCE REQUESTS - None
3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Commissioners Present:

Jim Iacoponi, Chair
 Kristen Clements, Vice Chair
 Janet Castaneda
 Ellen Garvey
 David Roof

Staff Present:

Al Savay, Community Development and Economic Director
 Andrea Mardesich, Assistant Community Development Director
 Lisa Porras, Planning Manager
 Greg Rubens, City Attorney

5. APPROVAL OF MINUTES

- a Approval of the May 6, 2024 Planning and Transportation Commission (PTC) Meeting Minutes.

MOTION:	Approve the Minutes from the Planning and Transportation Commission Meeting of May 6, 2024.
MOVER:	Kristen Clements
SECONDER:	Janet Castaneda
AYES:	Garvey, Castaneda, Clements, Iacoponi
NAYS:	None
ABSTAIN:	David Roof
RESULT:	Motion Passed 4 – 0 – 1

6. PUBLIC HEARING

- a. Receive a Presentation on the Downtown Advisory Committee Endorsed Street Design as part of the Downtown Specific Plan + Streetscape Master Plan project.

Lisa Porras, Planning Manager, and Jim Stickley, Principal at WRT presented the item.

Commissioners asked clarifying questions.

City staff and Consultant Team addressed the Commission's inquiries.

Public Comment

Nathan Conte (in-person), a business owner in San Carlos, raised concerns about the parallel parking on Laurel Street. He also proposed that the City should charge rent for the existing parklets. Additionally, he shared his desire to extend outdoor dining at the rear of his coffee shop and sought guidance on how to proceed safely and appropriately.

Christian Vescia (in-person) shared his thoughts on the Streetscape Master Plan, inquired about the safety of curbless streets. He emphasized that unique independent businesses are essential for a healthy and diverse downtown. Lastly, he expressed a desire for the City to design San Carlos Downtown with San Carlans in mind.

Wayne Schavchvlis (in person), a San Carlos resident, shared several thoughts: the quality of construction, the longevity and beauty of downtown, and a theme that makes the town feel like home. He emphasized making the journey from parking to town enjoyable, supporting struggling businesses along El Camino, addressing high housing prices, and focusing on the senior citizen center.

Kathleen Goforth (Zoom) shared that she was delighted to see the focus on native tree species for the area south of Arroyo but was disappointed not to see native species being considered in the project north of Arroyo. She encouraged the City to reconsider this.

MOTION:	Close Public Comment
MOVER:	Kristen Clements
SECONDER:	David Roof
AYES:	Roof, Garvey, Castaneda, Clements, Iacoponi
NAYS:	None
ABSENT:	None
RESULT:	Motion Passed 5 – 0 – 0

Commissioners continued to ask clarifying questions.

Commissioner Roof recommended investing in the Arroyo underpass to transform it into an inviting gateway to the biotech area. He also emphasized the importance of planning and gathering community input on the phasing of the construction to protect the businesses.

Chair Iacoponi recommended developing the alleyway concepts sooner rather than later.

The Commission is supportive of the Downtown Specific Plan and Streetscape Master Plan.

7. REPORTS, CORRESPONDENCE AND GENERAL INFORMATION

a. Report on Recent City Council Actions

Andrea Mardesich shared that the City Council introduced an ordinance to remove the requirement for single family residences to underground their utilities and the ordinance will go for a second reading on June 10.

b. Planning and Transportation Commission comments or reports

Chair Iacoponi expressed that it had been a pleasure working with Commissioner Roof, noting that this would be their last meeting together.

c. Correspondence - None

d. Planning Staff comments, reports, and updates on current projects

Andrea Mardesich, Assistant Community Development Director gave the following updates.

- The agenda for the June 3, 2024 Planning and Transportation Commission (PTC) Meeting includes the Childcare Ordinance update and a memo reporting on the Single Family Objective Design Standards (ODS).
- The agenda for the June 17, 2024 PTC Meeting includes Mult-Family ODS study session, General Plan Capacity Revision Environmental Impact Report scoping meeting, and lastly a design review amendment for 642 Quarry.
- The evening's meeting is the last meeting in the fiscal year where all 5 commissioners are present. Andrea Mardesich thanked Chair Iacoponi and Commissioner Roof for their service over the past six years.

Chair Iacoponi announced that the City has extended the application period for the vacant seats on the Planning and Transportation Commission.

Andrea Mardesich reiterated that the Housing Element has been certified by the State and congratulated Lisa Porras for her hard work and dedication.

Lisa Porras shared the location of the certified Housing Element document on the City Website.

8. PUBLIC COMMENTS

Wayne Schavchvlis (in person) shared that about a year ago there was a car accident on El Camino that killed a mother and father. He wanted to bring attention to the fact that traveling northbound on El Camino the shrubs block the view of oncoming cars.

MOTION:	Close Public Comment
MOVER:	Ellen Garvey
SECONDER:	Kristen Clements
AYES:	Roof, Garvey, Castaneda, Clements, Iacoponi
NAYS:	None
ABSENT:	
RESULT:	Motion Passed 5 – 0 – 0

ADJOURNMENT – The meeting was adjourned at 9:20pm



Andrea Mardesich, Assistant
Community Development Director

